

# Chudleigh Town Council

# **Environment Committee**

# Monday 10th July 2023

## Election of Chair:

Councillor McCormick proposed Councillor Hares maintain her current role as Chair, seconded by Councillor Fuller, all in favour.

## Election of Vice Chair:

Councillor Hares proposed Councillor R Webb, seconded by Councillor Fuller, all in favour.

## Public Participation:

None.

## In attendance:

Councillors Hares (Chair), McCormick and Fuller. Also, in attendance were co-opted members Tess Frost and James Bushell and Amii Shelley (Deputy Clerk)

## Apologies:

Councillors R Webb, Bayley, Matthews, and Powell.

## Declaration of members’ interests:

None.

## Confirmation of Part 1 and 2 of the meeting:

The chair advised there would be no part 2

## Urgent matters brought forward by the Chairman:

Nothing to report.

##  Progress on action points from the meeting on 28th March 2023:

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| --- | --- | --- |
| **Action Point** | **Action Required** | **Status** |
| 1 | Organise start date for reseeding Culver Green | Completed |
| 2 | Obtain a services map for Palace Meadow Park | Committee decided not to proceed |
| 3 | Order materials for phonebox refurbishment | Completed |
| 4 | Contact new contractor for Cider Press | Completed |
| 5 | Include the Sycamore Tree at Culver Green in the yearly review | Completed |
| 6 | Organise for the MUGA to be cleaned weekly | Completed |

## Resolution: The committee approves the co-option of Mike Moyse, James Bushell and Tess Frost for 2023-2024:

Proposed by Councillor McCormick, seconded by Councillor Hares, all in favour.

## Resolution: The committee agrees to the expenditure of £180.00 for a skip at Exeter Road allotments:

Proposed by Councillor McCormick, seconded by Councillor Hares, all in favour.

## Councillors to approve committee’s terms of reference:

Proposed by Councillor McCormick, seconded by Councillor Hares, all in favour.

## Footpaths:

Councillor Fuller advised councillor’s that he was waiting for feedback from Devon County Council regarding maintenance work on the footpaths at Harcombe, and Nothwood Farm.

## Cider Press: The current maintenance provider is unable to continue with the works on the cider press. Councillors to look at a maintenance programme for the outdoor spaces Action point 1

## Two Oaks:

Nothing to report.

## Millstream Meadow:

Councillors agreed to replace the broken benches at the skatepark with one recycled plastic bench after the summer holidays **Action point 2.** Councillors also agreed to tidy the vegetation between the open space and nos. 5-9 Orchard Close. **Action point 3**

## Culver Green:

Following on from correspondence received from a concerned resident about a Sycamore Tree, councillor’s would like the tree to be reduced in size once this year’s birdnesting season is complete **Action point 4.** James Bushell informed the committee that there is a section of the open space where rubble is rising through the grass. **Action point 5**

## Fore Street Park:

Nothing to report.

## The Gardens:

Nothing to report.

## Highways Issues:

1. Lawn Drive footpath: Tree routes are breaking up the pavement, creating a trip hazard.
2. Granite sets Palace Meadow and Clifford Street: Becoming loose.
3. Station Hill: Councillor’s are concerned there has been no date confirmation for the commencement of work. **Action point 6.**

## Correspondence and Clerk’s report:

The committee received a letter from Chudleigh Wild, to site a notice board with information about the nature trail on the wall facing the CO-OP. Councillor’s decided to put the decision to Full Council. **Action point 7**

## Allotments:

Nothing to report

## Cemetery:

Nothing to report

## Date and time of next meeting: 26th September 2023

## Meeting closed at 8.20pm

## Action Points

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| --- | --- | --- |
| **Action Point** | **Action Required** | **Status** |
| 1 | Provide the committee with proposed outdoor works requirements | Tess Frost |
| 2 | Propose the expenditure for the new bench for approval at Full Council | Town Clerk |
| 3 | Organise the weeding and cutting back of vegetation on Orchard Close/Millstream Meadow boundary | Town Clerk |
| 4 | Organise a contractor to reduce the sycamore tree in September | Assistant Clerk  |
| 5 | Organise the removal of the rubble at Culver Green | Town Clerk |
| 6 | Report arising highways issues to DCC, and seek feedback on Station Hill wall start date | Town Clerk |