

# Chudleigh Town Council

# **Full Council Meeting**

# Monday 7 January 2019: 7pm: Town Hall

## Public Participation:

Alan Brunton spoke about Beating the Bounds 2019. The organising committee consisted of himself, David Bone, Robert Thomas and Nick Walter. The event would take place on 7 September 2019. He had produced an action plan of tasks which divided responsibilities between the Council and the organising committee.

## In attendance:

Councillors Lillington (Chair), Bushell, Webb, Underwood, Phillips, Jackson, McCormick, Evans, Keeling, Frost and Cox. Also in attendance, Derek Hardy (CADAS), Alan Brunton (Beating the Bounds organiser), Derek Hardy (CADAS), Rev Wimsett, Graham Wall (NDP group), County Councillor Brook, Sam Hall (MDA), John Carlton (The Clerk) and one member of the publi c

## Apologies:

Councillors McFarlane and Stanyon.

## Declaration of members’ interests:

None

## Confirmation of Part 1 and 2 of the meeting:

The Chair advised that there would not be a part 2.

## County Councillor’s report:

Councillor Brook advised that he still had funds available in his locality budget. Councillor Webb, expressing concern about the lack of a visible police presence on the streets, asked whether Devon County Council was applying pressure to the Police & Crime Commissioner to increase the numbers of officers patrolling. County Councillor Brook revealed that he had heard similar concerns expressed in other parishes and would ascertain what DCC were doing. **(Action point 1)**

## Mayor’s report:

Councillor Lillington reminded councillors that the Community Fridge was being officially unveiled on Wednesday 9 January at 6pm.

## Police report:

No report received. Councillor Webb reported that PC Steve Hodge was now in post and would endeavour to attend a meeting to introduce himself. Councillor McCormick asked how the community could get across the point that current policing services were inadequate. He suggested a community meeting to which the Chief Constable and the Police & Crime Commissioner could be invited. Councillor Webb advised that he was trying to arrange something of that nature.

## District Councillors report:

Councillors Keeling and Evans produced a written report – see appendix 1. Councillor Evans advised that the next full council meeting was on 14 January when the budget for 2019/20 would be finalised. Councillor Keeling also expressed concern about policing noting that Lloyds had suffered damage to their shop frontage just before Xmas. Councillor Frost queried the preparations for the Rocklands development, asking whether the bat corridor would be planted before construction began. Councillor Keeling answered that this was a condition of the consent.

## Minutes of the previous meeting of 3 December 2018:

Agreed as a true record. Proposed by Councillor McCormick. Seconded by Councillor Bushell.

## Review of action points from 3 December 2018 Full Council meeting

|  |  |  |
| --- | --- | --- |
| Action point No | Action required | By whom/when |
| 1 | Discuss possible alternative arrangements for future remembrance parade, with the church and all involved parties | All councillors. Carried forward as **action point 2** |
| 2 | Contact TDC about the new leat grate | Councillor Keeling had reported to councillors that TDC and DCC were working to replace the grate with something more practical. |
| 3 | Report back to Full Council January 2019, on TDC progress on allocation of Rocklands employment land | Councillor Keeling advised that there had been no concrete developments |
| 4 | Rivendell development: Ascertain arrangements for grounds and hedge maintenance post development | Carried forward as **action point 3** |
| 5 | Inform TDC the decision on planning application **18/02257/FUL** | This related to the application for off-street parking at 13 Colway Lane. The Clerk advised that he had submitted an objection as agreed at December full council. However, the applicant had submitted a revised application which would need to be considered by the planning committee on 17 January |
| 6 | Complete communities together grants applications | The Clerk reported that the two applications had been submitted with results anticipated by the end of January |
| 7 | Organise the removal of the beech tree at Culver Green | The Clerk reported that the work had been delayed due to an injury to the contractor |
| 8 | Facilitate a multi-agency meeting for anti-social behaviour | Carried forward as **action point 4** |
| 9 | Contact TDC to find out possibilities of a rental scheme | Carried forward as **action point 5** |
| 10 | Contact DCC to organise bus stop signage | The Clerk reported that the signage had been ordered and an installation date was awaited. |
| 11 | Include speed reduction after Colway Lane on the next Full Council agenda | Discussed under item 26 |
| 12 | Investigate the possibility of the leat becoming listed | Carried forward as **action point 6** |
| 13 | Organise a presentation from Community First Responders to councillors | The Clerk reminded Councillors that this was scheduled for 10 January |

## Ratification of the minutes of the Planning Committee meetings of 11 December 2018

Agreed as a true record. Proposed by Councillor Jackson and Seconded by Councillor Underwood.

## Ratification of the minutes of the Town Hall & Finance Committee meeting of 29 November 2018

Agreed as a true record. Proposed by Councillor Underwood and Seconded by Councillor Frost.

## Adoption of budget for 2019/20:

Councillor Lillington explained how the budget was compiled. A first draft was delivered to TH & F in November which contained all the projects that councillors wished to pursue. This was then pared down by the committee to a level which was financially sustainable Thereafter, the committee considered what level of precept was needed to support the budget. She noted that the removal of the Council Tax Support Grant had removed £8,000 from the Council’s income in comparison with this year. The Clerk answered a number of questions before Councillor McCormick proposed that the budget be adopted. This was seconded by Councillor Webb and unanimously agreed.

## Precept 2019/20: Full Council accepts the recommendation of the Town Hall & Finance Committee to increase the precept to £148,358:

Councillor Lillington advised that the precept increase proposed by the Town Hall & Finance Committee equated to a 4.5% increase in the Council Tax paid by a Band D property. This would take their annual payment from £83.54 to £87.29. Councillor Keeling expressed concern about the impact that the increase would have on those on fixed incomes. He felt that further savings could be made in the Town Council budget. Councillor Webb proposed that the precept increase be approved. This was seconded by Councillor Jackson before being agreed with 10 votes in favour and one against. **(Action point 7)**

## Town Council charges: The Council accepts the recommendations of the Town Hall & Finance Committee to increase room hire charges by 50p per hour across the board, to freeze cemetery charges and to increase allotment rents by £1 per plot from October 2019:

Unanimously agreed, having been proposed by Councillor Cox and seconded by Councillor Phillips. **(Action point 8)**

## Staff salaries: The Town Council accepts the recommendation of the Town Hall & Finance Committee to increase all salaries by 25p per hour from 1/4/19 thus maintaining the Council’s commitment to pay the Living Wage as recommended by the Living Wage Foundation:

Unanimously agreed, having been proposed by Councillor Frost and seconded by Councillor McCormick. **(Action point 9)**

## The town Council notes the increase in the NALC wage scales for Town Clerks and agrees to increase the Town Clerk’s salary from £24,250 per annum to £24,735 with effect from 1/4/19. Similarly, the wage of the Assistant Clerk, when deputising, will increase from £12.40 per hour to £12.89.

Unanimously agreed, having been proposed by Councillor Lillington and seconded by Councillor Bushell. **(Action point 10)**

## NDP: The Town Council endorses the draft Neighbourhood Development Plan and is content for it to progress to pre-submission consultation:

Councillor Underwood explained that the plan had now reached the pre-submission stage. A summary of the plan had been included in the latest edition of the Town Council newsletter which would be delivered door to door by Royal Mail later in the month. Hard copies of the full draft plan would be available from the Town Hall, library and church. Consultation responses would then be reviewed by the NDP team who would amend the draft NDP as appropriate. Councillor Keeling expressed concerns about the policies relating to the number of parking places on new developments, the opposition to the conversion of retail premises to dwellings and to the shared space scheme for the town centre. Councillor Underwood advised that this was the point in this stage of the NDP process in that parishioners had the ability to alter what appeared in the final version. Graham Wall added that they had consulted with David Kiernan regarding the parking spaces policy. His view had been that if the policy was regarded as right for Chudleigh then it should remain in the NDP. Councillor Underwood proposed endorsement of the plan. This was seconded by Councillor Jackson before being agreed by 10 votes to nil with one abstention.

## Planning: Application 17/02965/FUL: Highwayman’s Haunt, Chudleigh: Six huts for use as holiday accommodation:

Councillor Frost proposed lodging an objection to the application as inappropriate and unsympathetic both in relation to the listed building and its land management. She noted that this was a foraging area for the Greater Horseshoe Bat. Councillor Underwood seconded the objection which was unanimously agreed. **(Action point 11)**

## Planning: Application 18/02518/CLDE: Graeden Park, Chudleigh: Certificate of lawfulness for existing residential unit and residential curtilage:

Councillors noted that the application was to grant lawful status for a dwelling consisting of two linked mobile homes that had been situated within an agricultural building on the site. Councillor Keeling provided some background saying that the Town Council had expressed concerns about this development in 2006, asking TDC’s enforcement team to investigate. Unfortunately, there had been a failure in enforcement action which meant that the certificate of lawfulness was likely to be granted given the amount of time that the dwelling had been in situ. Councillor McCormick proposed an objection on the grounds that the application made a mockery of the planning and enforcement system and encouraged development by stealth. This was seconded by Councillor Frost and passed with 8 votes in favour with three abstentions. **(Action point 12)**

## Consideration of projects for funding from CIL, Section 106 and other grant funding:

The Clerk explained that he had compiled a list of projects that could not be funded within the budget and other projects that would need addressing in the medium and long-term. See appendix 2. The Clerk said that this needed to be a living document that would be added to as time progressed. Councillors agreed to unanimously adopt the document. Proposed by Councillor Lillington and seconded by Councillor Frost.

## Resolution: “The Town Council agrees to the expenditure of £1,067 for equipment repairs at Fore Street play park. To be funded from ring-fenced funds for the Fore Street project ”

Proposed by Councillor Underwood. Seconded by Councillor Phillips. Unanimously agreed. (**Action point 13)**

## Annual Town Meeting 2019: Consideration of date and format of meeting:

It was agreed that the Annual Town Meeting should take place on Friday 26 April. **(Action point 14).** Decisions regarding the format of the meeting would be taken at February full council. **(Action point 15)**

## Citizen’s Award 2019:

Councillors agreed that they wished the award to continue. It was agreed that the nomination period should commence on 14 January and close on the 1 March. **(Action point 16)**

## Highways issues:

Councillors discussed the issue of traffic coming into Chudleigh on the Exeter Road travelling at excessive speed. The Clerk was asked to contact County Highways to ask whether they could carry out a traffic speed survey, similar to that done on Station Hill. **(Action point 17).** The Clerk confirmed that the missing drain cover by the bus stop at the bottom of Clifford Street had been reported to Highways. Councillor Webb reported out that Lower Trindle Close now had a street sign and that the re-painting of the white lines on Parade had been requested.

## Correspondence:

Councillors noted the Town Centre Health Checks report provided by TDC.

## Clerk’s report and finance report:

1. The Clerk had circulated the monthly finance report prior to the meeting. Attached as appendix 3 .
2. He also provided councillors with details of all payments made during the month of December. See appendix 4. Councillors unanimously authorised the payments made. Proposed by Councillor Underwood and seconded by Councillor Lillington.
3. Councillor Underwood reported on the success of the green burial site. There had been 12 enquiries, resulting in seven plot purchases.
4. The Clerk reported that there had been an attempted arson attack on the youth shelter at Millstream Meadow between Xmas and New Year.
5. He reported that Devon minor Works had commenced repairs to the footbridge at Millstream Meadow today.
6. He reported that four new hirers were commencing in January with the potential to add £2,000 to the income stream.

## Committee reports

### Report from Environment Committee:

Nothing to Report. Next meeting scheduled for 15th January 2019.

### Report from Planning Committee.

Councillor McCormick reported back on the site visit to Quarry Farm and added that the Permission in Principle application for 5-7 dwellings had been rejected. The next meeting was scheduled for 17 January.

### Report from Town Hall and Finance committee:

Nothing to report. The next meeting was scheduled for 26th March 2019

### Report from Town Enhancement Committee:

Nothing to report.

## Reports from Councillors attending meetings on behalf of the Council:

1. Councillor Evans had attended a meeting of the Fair Trade committee. She reminded councillors that there would be an event on 21 February to celebrate Chudleigh being awarded Fair Trade Town status.
2. Councillor Frost announced that The Greaster Horseshoe Bat project would be awarding Chudleigh “Bat Friendly Town” status in May.

Date and time of next meeting: **Monday 4 February 2019** – 7pm – Town Hall.

Meeting closed: 8.45 pm:

Signed:

Clare Lillington: Chair of Full Council

4 February 2019

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| --- | --- | --- | --- |
| Action point No | Action required | By whom/when | Completed? |
| 1 | Ascertain whether DCC were exerting pressure on the Police & Crime Commissioner to increase the level of visible policing | County Councillor Brook |  |
| 2 | Discuss possible alternative arrangements for future remembrance parade, with the church and all involved parties | All councillors |  |
| 3 | Rivendell development: Ascertain arrangements for grounds and hedge maintenance post development | The Clerk |  |
| 4 | Facilitate a multi-agency meeting for anti-social behaviour | The Clerk |  |
| 5 | Contact TDC to find out possibilities of a rental scheme | Councillor McCormick |  |
| 6 | Investigate the possibility of the leat becoming listed | Councillor Frost |  |
| 7 | Advise TDC that the Town Council wish to set a precept of £148,358 in 2019/20 | The Clerk | Yes |
| 8 | Advise room hirers that charges will increase by 50p per hour with effect from 1/4/19 | The Clerk |  |
| 9 | Advise staff and payroll provider of salary increases from 1/4/19 | The Clerk |  |
| 10 | Advise staff and payroll provider of salary increases for the clerk and assistant clerk from 1/4/19 | The Clerk |  |
| 11 | Application 17/02965/FUL: Highwayman’s Haunt, Chudleigh: Six huts for use as holiday accommodation: Lodge objection to proposal on the grounds that it is inappropriate and unsympathetic development | The Clerk | Yes |
| 12 | Planning: Application 18/02518/CLDE: Graeden Park, Chudleigh: Certificate of lawfulness for existing residential unit and residential curtilage: Lodge objection to the application that it makes a mockery of the planning and enforcement process | The Clerk | Yes |
| 13 | Instruct HAGS-SMP to carry out repairs to the see-saw at Fore Street Park | The Clerk | Yes |
| 14 | Publicise that the Annual Town Meeting will be held on Friday 26 April | The Clerk |  |
| 15 | Consider format for Annual Town Meeting at February full council | All Councillors |  |
| 16 | Nomination period for 2019 Citizen’s Award to be 14/1/19 – 1/3/19. | The Clerk |  |
| 17 | Ask County Highways to carry out a speed survey on traffic travelling into Chudleigh on the Exeter Road | The Clerk |  |

## Appendix 1 - District Councillor's Lorraine Evans & Richard Keeling's Report to Chudleigh Town Council January 2019

Dear Cllr’s,

Both Richard & Lorraine would like to wish all Councillors A Healthy

New Year.

We have 2 briefings coming up in January as well as the Full Council, Planning and O&S.

The first is a Presentation by South West Mutual Limited – 8 January 2019

If you have not heard of SWML before it is about establishing a new customer-owned highstreet

bank whose mission will be to serve the small businesses and residents of Devon,

Cornwall, Somerset and Dorset. Featuring state-of-the-art current accounts and digital

banking, it will also bring branch banking back to many communities that have lost access

to banks. It will be the only ethical bank that is owned by its members and exists only to

serve the interests of the south west region.

If you would like any further information then you can visit their website at:

https://southwestmutual.co.uk/

The second is a All Member planning briefing on housing numbers – 22 January

This is to inform Members of the recent changes in national legislation and planning policy,

which will change the way the Council calculates the housing need from May 2019 (when

the Teignbridge Local Plan is 5 years old). The briefing will explain these changes,

exploring the following questions:

\* How many homes will we need to be providing from next May?

\* Where is our housing need coming from?

\* Can we meet the new housing number requirement?

\* What happens if we don’t meet it?

\* How are we going to plan to meet it?

Teignbridge tenancy strategy review 2019 – consultation ends 11 Jan

Under the Localism Act 2011 a local housing authority in England must prepare and

publish a strategy setting out the matters to which the registered providers of social

housing for its district are to have regard in formulating policies.

As a local authority Teignbridge District Council must keep its tenancy strategy under

review, and may modify, or replace it from time to time. The last strategy was adopted in

2013, however since that time there have been major changes in housing legislation and

welfare reform, as well as increased affordability issues across the sector.

In response to these changes we have updated our tenancy strategy to put forward a more

holistic approach to managing social housing in the district. We invite you to comment on

our draft proposals.

Consultation details - opens on 20 December 2018 and ends on 11 January 2019

Old Forde House geophysical survey

From 7 to 15 January there is going to be some rather exciting work taking place at Old

Forde House as a team from the University of Exeter will be undertaking a geophysical

survey of the grounds.

Although Old Forde House itself has an extensively documented history and is a Grade 1

listed Jacobean manor, there’s actually very little recorded evidence surrounding its

structural evolution. This project will constitute the largest non-invasive archaeological

investigation to have ever been carried out in the centre of Newton Abbot.

As for the geophysical survey, this will be using magnetometry and resistivity geophysical

survey techniques. The team will assess the presence of buried archaeological features

within this area, with the aim of producing an exceptionally well-preserved window into the

town’s historic past through analysis of the physical development of the house and

surrounding grounds, as well as of features within the historic landscape which predate the

house itself.

During the work carried out by the team there will be minimum disruption, and day-to-day

activities around Old Forde House will be carried out as normal.

We are also working with the team to hopefully organise a day where members of the

public can come along and find out more and maybe even get hands-on with a little work.

This has yet to be confirmed but will be towards the end of the work, and you’ll be keep

posted on this as it will be a unique opportunity to learn more and join in if you’re

interested.

There’s obviously quite a bit of science about this work, but if you have any questions or

would like further information please contact Maureen Pearce, Team Leader for Design

and Heritage, on 01626 215705 or maureen.pearce@teignbridge.gov.uk

New year railway services

The attached leaflet advises of the closure of the line completely in February at the

Whiteball tunnel, with replacement buses and partial closure at the Marley tunnel between

Totnes and Plymouth. Anyone looking to travel from mid-February to early March 2019 is

advised to be aware of this information. Please feel free to share this with your

constituents who may find it helpful to know about.

Yours Sincerely

Richard

Cllr Richard Keeling

District Councillor for the Chudleigh Ward

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Lorraine

Cllr Lorraine Evans

District Councillor for the Chudleigh Ward

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## Appendix 2 - Projects for funding from Community Infrastructure (CIL), Section 106 or other grant funding.

|  |  |  |  |
| --- | --- | --- | --- |
| Project | Cost | Priority | Comments/source of funding |
| Creation of additional parking at Exeter Road allotments | £2,500 | Medium | Rural Aid or CIL |
| Refurbishment of play park at Culver Green | £60,000 | Medium | Current safety surface will last no more than 2-3 years. Likeliest funding source Taylor Wimpey section 106 |
| Cemetery: Fourth wall in ashes garden | £8,000 | Medium | CIL |
| Path extension and turning circle at cemetery | £5,000 | Medium | Rural Aid or CIL |
| Refurbishment of Millstream Meadow play park | £60,000 | Medium | Likeliest funding source Taylor Wimpey section 106 |
| Path improvements at Tower Hill allotments | £2,000 | Medium | Rural Aid or CIL |
| Signage at both allotment sites | £1,200 | Low | CIL |
| Finger posts and conservation area signage | £3,671 | Low | CIL |
| Enhancing verge at Lears Lane | £1,500 | Low | Rural Aid or CIL |

Priorities:

High: Needs to be done in current financial year.

Medium: Should be done within three years

Low: Desirable. Do when funds are available

## Appendix 3 - Finance Report to Full Council: January 2019

**Balances at 2 January 2019**

|  |  |  |
| --- | --- | --- |
| Current account | £11,581.55 |  |
| Deposit Account | £141,702.64 | Since our December meeting £20,000 has been transferred to the current account to meet day to day costs and £6,500 has been transferred to the building maintenance account |
| Building maintenance account | £6,500.00 | It was agreed to set aside this amount in the 2018/19 budget. Its primary purpose is for the re-plastering of the Woodway Room. |

Ring-fenced funds included in the deposit account above:-

£369 from DCC for P3 grant (footpaths)

£2,268: The surplus in the Fore Street project fund

£2,039.38 CIL funds (£666.23 received in October 2018)

£2,040 from Groundwork UK to cover NDP expenses

£706 from TDC locality budget for cemetery bench

Total: £7,420.38

John Carlton

Town Clerk

2 January 2019

## Appendix 4

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date | Cheque No | Payee | Goods/services provided | Out | Deposits | Balance | Checked (Initials and date) |
|  |  |  |  |  |  | £10,894.79 |  |
| 4/12/18 | DD | SAGE | Accounts package | £33.10 | £0 | £10,861.69 |  |
| 9/12/18 | DD | Aviva | Monthly insurance premium | £533.77 | £0 | £10,327.92 |  |
| 15/12/18 | DD | TDC | Rates (cemetery) | £106.00 | £0 | £10,221.92 |  |
| 18/12/18 | DD | SAGE | Additional user fee | £6-00 | £0 | £10,215.92 |  |
| 15/12/18 | DD | CompWiz | IT Maintenance contract | £54-00 | £0 | £10,161.92 |  |
| 1/12/18 | DD | SWW | Water (WR) | £48.69 | £0 | £10,113.23 |  |
| 1/12/18 | DD | SWW | Water (TH) | £234-00 | £0 | £9,871.23 | Reduces to £26 from 1/1/19 |
| 15/12/18 | DD | Marsland Nash | Payroll | £42.00 | £0 | £9,829.23 |  |
| 8/12/18 | DD | SSE | Electricity Q3 | £1,430.78 | £0 | £8,398.45 |  |
| 3/12/18 | ACT | IAC | Interim internal audit | £462.00 | £0 | £7,936.45 |  |
| 3/12/18 | ACT | S J Shelley | 2 new LED lights in WR kitchen. Clean lights in WR & LH and replace two lamps. Replace two external lights | £960.00 | £0 | £6,976,45 |  |
| 3/12/18 | ACT | Angela Holmes | Repair and resite sculpture | £200.00 | £0 | £6,776.45 |  |
| 6/12/18 | ACT | DCC | Supply and fitting of vehicle activated speed sign on Station Hill | £2,100 | £0 | £4,676.45 |  |
| 6/12/18 | ACT | Masons Kings | Nipple grease | £9.22 | £0 | £4,667.23 |  |
| 5/12/18 |  | TDC | Rural Aid Grant – speed sign | £0 | £1,750 | £6,417.23 |  |
| 10/12/18 | 006411 | Kevin Coughlan | Moving ofsculpture to cemetery | £96.00 | £0 | £6,321.23 |  |
| 10/12/18 | DD | PWLB | Loan repayment – TH refurbishment | £2,798.99 | £0 | £3,522.24 |  |
| 10/12/18 |  |  | Deposits | £0 | £320.00 | £3,842.24 | Allotments £87: P/C £15: Room hire £218 |
| 10/12/18 |  |  | Deposits | £0 | £425.20 | £4,267.44 | Room hire |
| 10/12/18 |  |  | Deposits | £0 | £367.60 | £4,635.04 | Cemetery £50: Room hire £317.60 |
| 18/12/18 | DD | Thirsty Work | Bottled water | £39.24 | £0 | £4,595.80 |  |
| 14/12/18 | ACT | MDA | Late night shopping advert | £48.00 | £0 | £4,547.80 |  |
| 10/12/18 | ACT | Harveys | Catering for Poppy Appeal event | £280.00 | £0 | £4,267.80 |  |
| 10/12/18 | ACT | Parish church | Rent of church for concert on 11/11/18 | £100.00 | £0 | £4,167.80 | Covered by grant |
| 10/12/18 | ACT | Domestic Bliss | Contract cleaning: November 2018 | £715.00 | £0 | £3,452.80 |  |
| 14/12/18 | ACT | R K Drew | Boiler re-set | £102.00 | £0 | £3,350.80 |  |
| 14/12/18 | ACT | TDC | Refuse collection Q3 | £425.88 | £0 | £2,924.92 |  |
| 14/12/18 | ACT | Jettadrain | Annual flushing of rest centre drain | £168.00 | £0 | £2,756.92 |  |
| 12/12/18 | ACT | Outdoor Play People | Swing and chains for MM play park | £201.60 | £0 | £2,555.32 |  |
| 10/12/18 |  |  | Transfer from deposit account | £0 | £10,000 | £12,555.32 |  |
| 17/12/18 | DD | PWLB | Loan repayment (Allotment site purchase) | £820.67 | £0 | £11,734.65 |  |
| 17/12/18 | ACT | Clive Edgecombe | Window cleaning | £60.00 | £0 | £11,674.65 |  |
| 17/12/18 | ACT | S W Comms | Telephony and broadband | £160.80 | £0 | £11,513.85 |  |
| 19/12/18 | DD | Gazprom | Gas (WR) | £257.59 | £0 | £11,256.26 |  |
| 19/12/18 | DD | Gazprom | Gas (TH) | £201.88 | £0 | £11,054.38 |  |
| 31/12/18 | ACT | DCC Pension Fund | LGPS contributions | £1,307.33 | £0 | £9,747.05 |  |
| 22/12/18 | ACT | Staff | Salaries | £4,768.07 | £0 | £4,978.98 |  |
| 23/12/18 |  |  | Deposits | £0 | £328.50 | £5,307.48 | Cemetery £110; P/C £5: Room hire £213.50 |
| 23/12/18 |  |  | Deposits | £0 | £967.50 | £6,274.98 | Cemetery £675: Room hire £292.50 |
| 19/12/18 |  |  | Room hire | £0 | £504.00 | £6,778.98 |  |
| 21/12/18 |  |  | Room hire | £0 | £175.00 | £6,953.98 |  |
| 21/12/18 |  |  | Room hire | £0 | £255.00 | £7,208.98 |  |
| 21/12/18 |  |  | Cemetery payment | £0 | £445.00 | £7,653.98 |  |
| 31/12/18 | ACT | Wood Metal Craft | Fabrication and fitting of fire retardant cabinet | £382.13 | £0 | £7,271.85 |  |
| 31/12/18 | ACT | Viking | Postage stamps, refuse sacks, cleaning materials | £284.87 | £0 | £6,986.98 |  |
| 31/12/18 | ACT | Sound & Visual | Annual CCTV maintenance contract | £1,108.80 | £0 | £5,878.18 |  |
| 31/12/18 | ACT | Trade UK | Two Xmas trees | £22.80 | £0 | £5,855.38 |  |
| 31/12/18 | ACT | Masons Kings | Shackle, nuts and screws | £3.49 | £0 | £5.851.89 |  |
| 31/12/18 | ACT | Rhino Play | Repairs and re-bonding of mulch perimeter at Skate park | £4,392.00 | £0 | £1,459.89 |  |
| 31/12/18 | DD | Cannon Hygiene | Sanitary services Q3 | £384.70 | £0 | £1,075.19 |  |
| 2/1/19 |  |  | Transfer from deposit account | £0 | £10,000 | £11,075.19 |  |
| 19/1/19 |  | HMRC | Tax & NI Q3 | £3,456.13 | £0 | £7,619.06 |  |